Official TCC Course Syllabus

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| **Discipline Prefix:** | EGR | **Course Number:** | 125 | **Course Title:** Introduction to Engineering Methods | | | | |
| **Class Section:** | D01B |
| **Credit Hours:** | 4 | **Lecture Hours:** | 3 | **Clinical Hours:** |  | **Lab Hours:** | 2 |  |
| **Contact Hours:** | 5 | **Studio Hours:** |  | **2019 Spring Semester** | | **Additional Info:** |  | |
| **Meeting Days/Time/Location:** MON WED 8:30 AM - 10:45 AM - Building UBOH Room H151 - Va Beach | | | | | | | | |

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| **Instructor Information** | |
| Name: | Mr. Paul Gordy |
| Contact Information: | Office Phone: 757-822-7175 |
| Office Location: | H-115 |
| Office Hours: | See course website |
| Course Site: | <http://faculty.tcc.edu/PGordy/EGR125/> |
| Blackboard Website: | <https://learn.vccs.edu> |
| Instructor Email Address: (college or VCCS) | pgordy@tcc.edu |

Course Description  
Applies problem-solving techniques to engineering problems utilizing computer programming and algorithms in a higher level computer language such as FORTRAN, PASCAL, or C++.  
  
Prerequisites and/or Co-Requisites  
Prerequistes - EGR 110 and EGR 120  
Corequisites - None  
  
General Education Core Competencies Supported by this Course  
After completion of this course, students will be able to:

* **Critical Thinking**  
  A competent critical thinker evaluates evidence carefully and applies reasoning to decide what to believe and how to act.
* **Quantitative Reasoning**  
  A person who is competent in quantitative reasoning possesses the skills and knowledge necessary to apply the use of logic, numbers, and mathematics to deal effectively with common problems and issues. A person who is quantitatively literate can use numerical, geometric, and measurement data and concepts, mathematical skills, and principles of mathematical reasoning to draw logical conclusions and to make well reasoned decisions.
* **Written Communication**  
  A competent written communicator can use writing to communicate with others, resulting in understanding and being understood.

Required Course Texts and Supplementary Materials

* Introduction to Programming with C++, 3rd Edition, by Y. Daniel Liang. Pearson, 2014. ISBN-9780133377477.  This book includes a required access code for My Programming Lab.  The access code can be purchased separately online.
* A file storage device such as a USB jump drive.
* A scientific calculator (see the TCC Engineering Handbook for a list of recommended calculators)

Course Learning Outcomes

* Store, edit, compile, and execute C++ programs.
* Develop object-oriented C++ programs using methodologies and techniques of computer programming.
* Apply computer programming techniques so the solution of technical engineering problems.

Topics Covered in this Course

* Introduction - parts of a simple program
* Fundamental types - simple input/output
* Selection Control Structures
* Loop Control Structures
* Data Files
* Functions
* One dimensional arrays, strings and vectors
* Two dimensional vector
* Introduction to Classes
* Classes continued, libraries, separate compilation
* Classes, operator overloading
* Inheritance
* Pointer variables, runtime allocation

Description of Assignments/Assessments

**MyProgrammingLab Assignments** – MyProgrammingLab is an online homework tool that will give the student practice course concepts.  These exercises are generally short and fairly easy and are intended to familiarize the student with C++ instructions and concepts before using them in more extensive exercises.  Grades from MyProgrammingLab will be transferred to Blackboard at the end of the semester.

An ***access code*** is required to use MyProgrammingLab.  All students are required to use MyProgrammingLab in this course.  An access code can be obtained in three ways:

1)  If you purchase the textbook through the TCC bookstore, it should come with an access code.

2)  You may be able to buy the access code separately through the bookstore

3)  You can purchase an access code online at [www.myprogramminglab.com](http://www.myprogramminglab.com/)

***MyProgrammingLab Access Code*** -

The Section Access Code (Course ID) for My Programming Lab is: ***TIDE-36754-VHNS-39***

**MyProgrammingLab Instructions for Students:** [http://myprogramminglab.com](https://tccremote1.tcc.edu/owa/,DanaInfo=emailches.tcc.edu,SSL+redir.aspx?C=BqGyQVuEqEev9vioxcUg8XD7zWtKkNFIE5JZAqPCTXmzAEJOGRANSDADjOfoI8x1qj1_ICus9e4.&URL=http%3a%2f%2fmyprogramminglab.com%2f)

**Homework Assignments** – Homework assignments consist of mainly short programming assignments along with some short answer exercises.  Many of the problems will come from the textbook.  Homework assignments are essential in preparing the student for tests and major programming projects.  Homework assignments will be submitted during class on the assigned due dates.  Late homework will generally be accepted with a ***10-point late penalty per week***.  No assignments will be accepted after the last class meeting. Students are free to ask each other questions and work together to a limited extent on homework assignments, although the assignments should be primarily your own work.  Sharing any part of the homework assignments electronically with other students is prohibited and is considered cheating.  If it appears that assignments have been copied from other students, all students involved will receive a grade of 0.  Repeated incidents of cheating could result in larger penalties, including receiving a grade of F for the course.  The lowest homework grade is dropped.

**Programming Projects** – Four major individual programming assignments based on comprehensive projects will be given during the semester.  These assignments typically involve hundreds of lines of code and require a large time investment over a period of two or more weeks.  Programming must be your own work.  Working with other students on these projects is not allowed. Printed copies of the projects will be submitted during class and electronic copies will be submitted via Blackboard (more details later).  Late projects will generally be accepted with a ***10-point late penalty per week***.

**Lab Assignments** – These are individual lab assignments based on short programs on recently covered topics.  It is essential that you attend laboratory sessions as students will often receive assigned laboratory exercises that must be completed during the lab period.  If necessary you can receive help from the instructor, and students are also encouraged to help each other to some extent.  Books and notes may be used during the exercises as well.  Grading is subjective and based on the observations of the instructor and on:

0 points – absent or did not perform the assignment

50 points – worked on the lab exercise, but could not get it to function properly

75 points – finished the lab exercise, but needed a lot of help from the instructor or other students

100 points – completed the lab exercise with little help from the instructor

The lowest lab grade will be dropped.

Dates for lab assignments listed on the schedule may vary.  Lab assignments might be given during any class period.

**Tests** – 3 tests will be given based on the text book, lecture notes, and assignments.

nbsp;Course Schedule

See the course website for a detailed schedule.

nbsp;Course Policies & Procedures  
Grade Policy

Based on the progression of the course, the grade distribution for each assignment may change. However, if changes are made, I will notify students in a timely manner and in writing. Final grades are made available to each student within the Student Information System (SIS) now web delivered via MyTCC or SIS.

Grade Policy

Course grades will be computed based on the following percentages:

            Tests (3@15% each)                                                  45%

***MyProgrammingLab*** Assignments                           10%

            Homework Assignments (lowest grade dropped)      15%

            Lab Assignments                                                        5%

            Programming Projects                                                25%

Grades will be based on the following scale:

            A:  90 – 100

            B:  80 – 89

            C:  70 – 79

            D:  60 - 69

            F:   0 – 59

Course Communication

Students should check Blackboard and their VCCS email accounts daily (during the week).  
Email is the best way to reach the instructor.  
The instructor will generally reply to emails from students within 24 hours during the week.

Attendance Policy

All students are expected to be present and on time at all scheduled class and laboratory meetings. Instructors are not required to admit a student who arrives late to the classroom. A student who adds a class or registers after the first day of classes is counted absent from all class meetings missed.

If a student is absent more than 15 percent of scheduled instructional time, attendance may be defined as unsatisfactory. This calculation includes absences occurring during the add/drop period. See also the Withdrawal Policy in this syllabus for more information. Per the college’s attendance policy, faculty have the right to develop a more stringent policy as well. Students who do not attend or participate in class by the deadline to drop for tuition refund may be deleted from the course.

Students will receive a grade of 0 for any Lab Exercises missed unless approved in advance.

Late Work/Make-up Exam Policy

* MyProgrammingLab - Must be submitted on time to receive credit
* Homework Assignments - 10 point penalty per week if late.  Lowest homework grade is dropped.
* Programming Projects - 10 point penalty per week if late.
* Lab Exercises - Student will receive a grade of 0 for a missed assignment unless absence is approved in advance.  Lowest Lab Exercise grade is dropped.
* Tests - Student will receive a grade of 0 for a missed assignment unless absence is approved in advance.

Classroom Behavior

TCC is committed to maintaining a social and physical environment conducive to carrying out its education mission. Therefore, all members of the TCC community are expected to demonstrate standards for civility.

Be moderate in speaking. Loud, obscene, argumentative, or threatening speech is disruptive to teaching and learning and is offensive to others. It has no place in an academic setting

Resolve any disagreements in a positive, non-combative manner. Request the assistance of college authorities if needed.

Show respect for the comfort of others in an educational setting by observing acceptable standards for personal cleanliness and dress.

Electronic Devices

Cell phones, pagers, and other communication devices are prohibited from use in classrooms, laboratories, and libraries, unless authorized by the appropriate faculty or staff. Although soundless communication devices such as cell phones and pagers are permissible in classrooms, college offices, and/or meeting rooms, they must not be answered during class.

Inclement Weather/Emergent Hazardous Conditions

Tidewater Community College uses TCC Alerts to immediately contact and inform faculty, staff and students of a major crisis or emergency. TCC Alerts delivers important emergency alerts, notifications, and updates via:

Email (work, home, other)

Text Message via Cell phone

Pager

When an incident or emergency occurs, authorized senders will be instantly notified via TCC Alerts. TCC Alerts is a personal connection to real-time updates, instructions on where to go, what to do, or what not to do, who to contact, and other important information. New users may register via the link on the College’s [Closings & Emergencies](https://www.tcc.edu/closings-emergencies) webpage (<https://www.tcc.edu/closings-emergencies>).

**All students are encouraged to sign up for TCC Alerts as soon as possible. If you have already subscribed, please verify your contact information is up-to-date in TCC Alerts.**

Disposition of Classes for Emergency Shutdown of the College

In the event of an emergency shutdown of the college, the president and the executive staff may elect to conclude the term in session if eighty-five percent or more of that term has been completed. If the term in session is concluded, faculty shall compute final grades of students based on coursework completed at that point.

nbsp;Academic Policies & Procedures

Students are responsible for being aware of the policies, procedures, and student responsibilities contained within the current edition of the TCC Catalog and Student Handbook.

Withdrawal Policy

Students who wish to withdraw without academic penalty should contact a counselor to determine the appropriate procedure. Withdrawals through completion of 60 percent of a session will result in a W grade. After 60 percent of a session is completed, a withdrawal will result in a grade of F in a credit course or a grade of U in a developmental course, except under mitigating circumstances that must be documented by the instructor and approved by the academic dean. Dynamic session classes have unique refund and withdrawal dates. Contact a campus Enrollment Services Office for more information, or visit the Academic Calendar website (URL provided in Important Websites section).

A student who drops after the last day to withdraw does not receive a 'W'. He/she receives an 'F', in which case there is both an academic and financial penalty. A student who withdraws by the deadline faces a financial penalty, but not an academic penalty.

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| 01/30/2019 | Deadline to drop for tuition refund |
| 03/29/2019 | Deadline to withdraw without academic penalty and to receive a grade of **W** for the course |

Academic Integrity

TCC will expect students to demonstrate personal and academic integrity, to be open to new ideas, and to share in a community where individuals from diverse backgrounds and cultures help one another grow intellectually, socially, and personally.

TCC expects students to achieve, not just to get by. And while many caring and talented faculty and staff are here to help, students must take responsibility for their own learning. Students should strive for a high level of academic performance and to be responsible, contributing citizens within the college and in outside communities. Above all, TCC wants students to develop a love of learning that will last a lifetime, along with a life-long interest in maintaining emotional and physical wellness.

Student Outcomes Assessment Requirement

Work products submitted by students to fulfill course requirements may be used by the college to evaluate its academic programs and general education requirements.

Plagiarism and Academic Misconduct

Academic misconduct includes, but is not limited to, the following actions: cheating on an examination or quiz—either giving or receiving information; copying information from another person for graded assignments; using unauthorized materials during tests; collaboration during examinations; buying, selling or stealing examinations; arranging a substitute for oneself during examinations; substituting for another person, or arranging such a substitution; plagiarism—the intentional or accidental presentation of another’s words or ideas; collusion with another person or persons in submitting work for credit in class or lab, unless such collaboration is approved in advance by the instructor.

Faculty members who have reliable evidence of academic misconduct will (1) investigate the matter, and (2) review the facts of the matter and the proposed penalty with the appropriate academic dean. They may then take one or more of the following actions:

Require the work to be accomplished again

Give no credit for the test, paper, or exercise

Assign a grade of **F**, **U**, or **W** for the course

Refer the matter to the campus Dean for Student Services or designee for possible disciplinary sanction through the college’s disciplinary procedure

If the faculty member chooses to refer the matter to the campus Dean for Student Services or designee for disposition, the Plenary Disciplinary Procedure shall be followed, and the student’s dismissal from the college is a possibility.

Educational Accessibility

Students who have documented, diagnosed disabilities, and who need special accommodations for tests, etc., are advised to see the Educational Accessibility Disabilities Services staff in Student Services so that the instructor may be notified of what accommodations are appropriate in each case. Requests for accommodations should be made to the designated campus Educational Accessibility counselor at least 45 days before classes begin. Documentation must be provided to support the need for accommodations.

Students who have been hospitalized (for medical or psychiatric reasons) **unexpectedly** during the semester shall contact the Office of Educational Accessibility Counselor for support and connection to college resources. If the student is incapacitated, a designee may make contact on their behalf.

For assistance with disabilities, contact the campus Educational Accessibility Counselor/Provider or the Coordinator of Educational Accessibility Services: call 822-7752, visit Student Services/Development, or visit the Educational Accessibility webpage (URL provided in Important Websites section).

Emergency Procedures

In the event of a bomb threat, tornado, or fire, students and staff may be directed to evacuate the building or move to an internal assembly area within the building. Evacuation routes are posted in each classroom. The map indicates the route to the nearest exit. Students should review the map to make sure that the exit routes for the building are clearly understood. The information regarding locations of the Emergency Assembly Areas and Internal Assembly Areas for all classrooms or spaces used on the various campuses is available on the Crisis and Emergency Management Plan (CEMP) webpage (<https://web.tcc.edu/emergency/cemp.htm>). If you require assistance during an evacuation, let your instructor know at the end of the first class.

nbsp;Student Success Resources

The following resources are available to TCC students. Visit the *Student Handbook* webpage for more information about student services and locations.

Library

 A library is located at each TCC campus and at the Visual Arts Center. These libraries are intended for research and study, and they contain materials in print and digital format to support the courses, curricula, and mission of the college. The research materials include books, newspapers, magazines, journals, DVDs, streaming media and an extensive collection of indexes, abstracts and full-text databases. Faculty members may place materials on reserve in the libraries for their students. Visit the Library webpage for more information: http://libguides.tcc.edu/LibraryPage

Academic Support Services

Each campus provides various kinds of academic assistance. One-on-one tutoring, math and computer labs, and other forms of individual and group assistance may be available. Students can also find free help for writing, from short questions about commas and comma splices to a comprehensive review of research papers in progress, in the Writing Centers.

Check with Engineering faculty for additional information.

Online Help Desk

Visit the following website for Blackboard support: <https://web.tcc.edu/academics/learningtechnologies/support.html>

Important Websites

• College Website: <https://www.tcc.edu>

• Closings and Emergencies:<https://www.tcc.edu/closings-emergencies>

• Blackboard and Student E-mail: <https://tcc.my.vccs.edu>

• Educational Accessibility: <https://www.tcc.edu/student-services/personal-support/students-disabilities>

• Student Handbook: [https://w](https://www.tcc.edu/studenthandbook)[ww.tcc.edu/stu](https://www.tcc.edu/studenthandbook)[denthandbook](https://www.tcc.edu/studenthandbook)

• TCC Catalog: [https://www.tcc.edu/academics/catalog/](http://www.tcc.edu/academics/catalog/)

• Class Schedule: <https://m.sis.vccs.edu/index.php/app/catalog/classSearch?institution=TC295>(or log-in to SIS for current course offerings)

• Academic Calendar: [https://www.tcc.edu/academics/calendars/](http://www.tcc.edu/academics/calendars/)

• For current financial aid information and assistance, visit <https://www.tcc.edu/paying-for-tcc/financial-aid/> or <https://studentaid.ed.gov/>

• Library: <https://libguides.tcc.edu/LibraryPage>.