

Gear Technology. Worldwide.

Earn while  
you learn  
and have fun  
doing it !!!

Start: August 3<sup>rd</sup>, 2020

IMS Gear Virginia Beach

## Mechatronics Apprenticeship Program

- Receive an hourly pay in addition to free tuition and books
- 2 year program (4,000 work hours + college hours)
- Journey Worker Certificate will be granted by the Department of Labor and Industry
- Career Studies Certificate in Mechatronics granted by Tidewater Community College
- Excellent job opportunities with IMS Gear
- Competitive compensation and benefit package

### Come and Grow with Us!

Are you ready to start investing in a career that can take you beyond your imagination? At IMS Gear, understand that investing in one's education and professional development is the best way to grow. We will provide you with training in our apprentice lab and hands experience with our high innovative machines. We look forward to developing a successful working relationship as you achieve your goals within your new career!!

Gear Technology. Worldwide.

**IMS:GEAR**

Gear Technology. Worldwide.

Earn while  
you learn and  
have fun  
doing it !!!



### **Job Description**

- Reads, applies and provides technical documents
- Planning and adjusting of work procedures
- Set up and make changeovers on assembly lines
- Disassembling, troubleshooting, assembling and setting up equipment with electrical and pneumatic components

### **Job Requirements**

- High School diploma or GED equivalent
- Technical understanding, mechanical aptitude, problem solving skills
- Flexibility, good communication skills, and innovative thinking

### **Application Requirements**

- Letter of interest and resume
- High School transcript
- Letters of recommendation
- TCC passing placement test results for Math and English (See Instructions)

Email Application Documents to  
[amy.coburn@imgear.com](mailto:amy.coburn@imgear.com) by July 10, 2020

Germany | Virginia Beach | Gainesville | Mexico | China

[www.imgear.com](http://www.imgear.com)

**IMS:GEAR**

June 17, 2020

Ms. Amy Coburn:

Tidewater Community College (TCC) has created a process to allow for IMS Gear of Virginia applicants to retrieve their direct placement results. In order to obtain the direct placement results, the applicant should first apply to TCC at <https://www.tcc.edu/come-to-tcc/>.

The student will be assigned a student ID number (SIS#) at the time of application. The student needs to then complete the on-line self-reporting direct placement questionnaire to determine the student's placement into math and English: <https://www.tcc.edu/come-to-tcc/college-readiness/>. (Note: IMS Gear of Virginia requires the applicant to be eligible for MTH 111 and ENG 111).

After completing the questionnaire, the student should wait at least 24 hours to allow time for the results to be posted to the student's account. The student should follow the below steps to request the results:

1. Student must individually email [porttestctr@tcc.edu](mailto:porttestctr@tcc.edu) using the following template:

**Subject Line: IMS Gear Applicant-Student Group Request**

**Testing Center,**

**Please accept this email as a request and authorization to release student group information as a result of the self-reporting questionnaire.**

**Student Name: [Insert Student Name]**

**Student SIS#: [Insert Student ID Number]**

2. Once the Portsmouth Testing Center receives the request, they will provide the student a screenshot of the student groups in SIS.
  - a. The response email from the Portsmouth Testing Center will include in the subject line **[SECURE]**. The screenshot should have the student's name, SIS #, and all student groups.
  - b. Once the student receives the SECURE email from the Testing Center, the student will be required to go through a two-step authentication to open the email.
3. The student will then be responsible for emailing his/her results to IMS Gear of Virginia to Human Resources Amy Coburn [amy.coburn@imgear.com](mailto:amy.coburn@imgear.com)

Please let me know if you have any questions. Should an applicant have questions or need assistance, the applicant can email me at [kmiller@tcc.edu](mailto:kmiller@tcc.edu).

Sincerely,

